

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF MARCH 16TH, 1932.

The Board of Public Works met at the offices of the Board, Union Trust Building, Baltimore, on Wednesday, March 16th, 1932.

Present:

Albert C. Ritchie, Governor.
Wm. S. Gordy, Jr., Comptroller.

On Motion duly seconded, the following resolution was unanimously adopted:

BE IT ORDERED, That in accordance with the Acts of 1931, Chapter 253, the Governor, Comptroller of the Treasury, and the Treasurer of the State be and they are hereby authorized and directed to advertise twice a week for four successive weeks in the Baltimore Sun and the Baltimore News, the first insertion to bear date of July 11th, 1932, and the last insertion to bear date of August 5th, 1932, that the Treasurer will receive in the office of the Treasurer at Annapolis, Maryland, at any time up to 12 o'clock noon, on the 10th day of August, 1932, bids for bonds of the State of Maryland in the aggregate sum of \$3,076,000.00, to be raised under the provisions of said Act; said bids to be contained in sealed envelopes appropriately endorsed, and each bid to be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland, for five per centum of the par value of the amount bid for. All bids will be opened at 12 o'clock noon on the 10th day of August 1932.

Said bonds shall be dated the 15th day of August, 1932, and they shall bear interest at the rate of four and one-half per centum per annum, payable semi-annually on the 15th days of February and August, respectively, during the continuance of said loan. Said bonds shall be of the denomination of \$1,000 each, all shall be subject to registration as to principal, and all shall be issued with interest coupons attached and shall be deliverable on the 15th day of August, 1932. The said bonds shall be issued upon the Serial Annuity Plan, as provided in said Act.

The right shall be reserved to accept one bid for all of said loan, or separate bids for parts of said loan, as may produce the highest amount; and the right shall also be reserved to accept bids which are for parts of said loan, but which may be for all, and to reject all bids or any bids. If two or more responsible bidders shall make the same bid and each bid shall be the highest, and the certificates so bid for by such highest responsible bidders shall be in excess of the whole amount of certificates as offered for sale, then such certificates of indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The Governor, Comptroller, and the Treasurer shall cause to be prepared bonds in good and sufficient form for the amount of said loan.

4 1/2 %
General Construction
Loan of 1931

The following letter from Colonel James A. Pratt, Superintendent, Maryland Training School for Boys, Loch Raven, Maryland, was read and considered:

MARYLAND TRAINING SCHOOL FOR BOYS

March 10th, 1932.

Mr. J. O. McCusker, Chief Deputy Comptroller,
State House,
Annapolis, Maryland.

Dear Mr. McCusker:

I am acknowledging receipt of your letter of March 7, 1932, presenting suggestions relating to the apportionment of funds credited to our account from the 1932 installment of the General Construction Loan of 1931.

In line with your suggestions I am presenting the following data and requests:- For the reconditioning and equipment of Baltimore Cottage we spent \$10,091.76. Bills covering this total have been paid. For the installation of a new boiler we spent a total of \$5,138.64. Bills covering this total have been paid.

The moneys to cover these payments have been drawn in part from the balance remaining in the insurance fund paid on the barn destroyed by fire and in part from the Educational and Vocational Building Equipment Fund. The use of the funds as mentioned above was authorized by the Board of Public Works, under date of May 13, 1931, for the balance of the insurance fund. Under date of October 23, 1931, for diversion from the Educational and Vocational Building Equipment Fund to the completion of Baltimore Cottage, and under date of August 19, 1931, to installation of the new boiler.

The balance in the Educational and Vocational Building Equipment Fund, as of this date, is \$3,961.06

I am requesting that the credit from the Construction Loan in amount of \$14,421.72 be apportioned as follows: \$4,683.94 to the New Barn account, and \$9,737.78 to the Educational and Vocational Building Equipment Fund. With this apportionment added to the present balance in the Educational and Vocational Building Equipment Fund of \$3,961.06, we shall have as a balance in this latter fund \$12,698.84.

I shall await your advice as to this apportionment having been authorized by the Board of Public Works before proceeding further with the equipment of the Educational and Vocational Building.

Very truly yours,

/s/ James A. Pratt,
James A. Pratt,
Superintendent.

JAP/N

After due consideration it was decided to approve the disbursements made by the School as outlined in the foregoing letter, and that the amount of \$14,421.72 available to the School from the February 15th, 1932 issue of bonds of the General Construction Loan of 1931 be apportioned as requested in that letter.

The following letter from Mr. Walter N. Kirkman, State Purchasing Agent, was read, and is recorded for the purpose of having a record of what is being done in connection with the installation of sprinkler systems for State Institutions:

CENTRAL PURCHASING BUREAU

March 15, 1932.

Mr. Joseph O'C. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Sir:-

I have your note of February 12, which for some reason I cannot explain just reached me yesterday, requesting information to record in the minutes of the Board of Public Works relative to the sprinkling system contract. I think this entire matter should be set out in the records, and give you the following as a preliminary report for the reason that the final price has not been determined upon, and will depend upon whether the Sprinkler Company or the State will perform certain of the obligations.

You will remember the specifications called for alternates on the following items:

Spring Grove State Hospital - Bringing additional
water supply into the Administration Building
Installation of fire alarm system at the same
institution
Painting the Pipes

Maryland Tuberculosis Sanatorium - Erection of a
Standpipe at the institution
Installation of an additional water supply
Installation of an alarm system
Painting the Pipes

"And Incl."

Annapolis - Installation of an alarm system
Purchase of a 100-hp. fire pump.

The contractors bid on furnishing all of these items and we are engaged in securing our own prices for these alternates, and, if we are able to secure a better price, the final contract will be awarded for only that part of the work which will be done by the Sprinkler Company. However, as a matter of comparison, the inclusive price, which we term the basic bid, was used and the quotations are as follows:

	<u>Soldered Heads</u>	-	<u>Basic Bid</u>
	Grinnell		Automatic
Spring Grove	\$ 41,510.00		\$44,950.00
State House	23,785.00		22,300.00
Tuberculosis San.	31,835.00		29,770.00
	<u>97,130.00</u>		<u>97,020.00</u>

Lowest Bids

Grinnell - Spring Grove	\$41,510.00
Automatic - State House	22,300.00
Automatic - Tuberculosis San.	29,770.00
	<u>93,580.00</u>

	<u>Chemical Heads</u>	-	<u>Basic Bid</u>
	Grinnell		Automatic
Spring Grove	\$42,758.00		\$47,280.00
State House	24,076.00		22,835.00
Tuberculosis San.	32,530.00		31,070.00
	<u>99,364.00</u>		<u>101,185.00</u>

Grinnell - Spring Grove	\$42,758.00
Automatic - State House	22,835.00
Automatic - Tuber. San.	31,070.00
	<u>96,663.00</u>

I am inclined to think from my investigation that soldered-type sprinkler heads are satisfactory, although we may decide to use chemical heads in certain parts of the Spring Grove installations. Under instructions from the Board, orders have been placed with the Grinnell Company for the Spring Grove installation at \$41,510, and with the Globe Automatic Sprinkler Company at the State House for \$22,300, and at the Tuberculosis Sanatorium for \$29,770.00. The final contract will be offered on a time and material basis, total cost of the job not to exceed the above figures, so that if any saving can be effected, it will be given to the State. On the State House installation, on the time and material basis, the Grinnell Company guaranteed a saving of 10 per cent., reducing their price to \$21,407, and the Automatic Company guaranteed a saving of 5 per cent. reducing their price to \$21,185, or \$222.00, lower than Grinnell's price. In addition, although the Automatic Company had already been given the order for the Maryland Tuberculosis Sanatorium, at \$29,770, they have agreed to make a saving of 5 per cent. on that job also, reducing their bid to \$28,282.

I hope this report will be sufficient for your records at this

time. When the final determination is made as to the costs of the alternates, and who will install the same, I shall be glad to supplement this report with a final statement for your minutes.

Very truly yours,

/s/ Walter N. Kirkman.

State Purchasing Agent.

WINK*N

The following letter from Mr. Robert D. Case, Secretary, Board of Welfare, was read and considered:

BOARD OF WELFARE

February 11, 1932.

Mr. Joseph A. McCusker, Clerk,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:-

I will ask your approval of the contract with the Garrison Fire Detecting System for the installation of fire detecting devices in the hospital of the Maryland Penitentiary, and contract with the Stark Electric Co. for electric wiring in dormitories 1 and 2 at the Maryland Penitentiary. Payment to be made from the Loan issue of Aug. 15th, 1932.

Very truly yours,

/s/ Robert D. Case.
Secretary.

RDC/H

The Secretary was directed to communicate with Mr. Case, and request that the Board be advised as to the amounts of contracts for the work set out in Mr. Case's letter; also that the Board be advised as to the other estimates received for the work.

The Secretary read to the Board a communication received from the Commissioner of Motor Vehicles, and correspondence which was submitted with that letter in which authority was requested to charge off from the accounts of the Commissioner of Motor Vehicles the sum of \$358.98, represented in a check for that amount received from the Atlantic States Transit Corporation, Norfolk, Virginia, in payment of license tags for the year 1931 for that Company's automobiles. It was shown from correspondence that the Company is bankrupt and out of business. The Attorney General had attempted to collect the money, but was not successful, and recommended that the account be considered worthless, and written off the books.

After due consideration, the Board authorized the writing off of the account by the Commissioner of Motor Vehicles.

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The following letter from Spring Grove State Hospital was read and considered:

SPRING GROVE STATE HOSPITAL

Feb. 18, 1932.

Mr. J.O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Sir:-

Permission is requested to purchase lumber and flooring amounting to \$180.00, to be paid for out of the account for new floors of the General Construction Loan of 1929.

Very truly yours,

/s/ Wm. F. Becker.

The Board approved the purchase of the material covered in the foregoing letter.

(International Exhibit)

The Board considered the question of representation of the State of Maryland at a Century of Progress, an exhibit to be held in Chicago in 1933, the date of opening being June 1st, 1933. The Secretary reported that he had been to Chicago, and investigated the proposition, and suggested that the State subscribe for one unit of space covering 2,000 square feet at the price of \$5.00 per square foot.

The Board decided upon the suggestion, and authorized the necessary details for engaging the space to be carried out.

The question of providing the exhibit is to be worked out later, but it was suggested that exhibits might be furnished by the Conservation Department, State Roads Commission, and possibly some other Departments of the State government.

The Secretary brought to the attention of the Board a statement from the University of Maryland at College Park, covering furniture purchased for Margaret Brent Hall, totaling \$9,047.64, payment to be made out of appropriation in the General Construction Loan. The purchases were made through the Central Purchasing Bureau.

The Board approved the purchases.

*Purchasing Bureau
"Bonds"*

The Board discussed the question of the use of foreign made steel in connection with State construction work. Mr. Walter N. Kirkman, State Purchasing Agent, took part in the discussion. It was decided that the institutions and departments having need for steel in work to be done under their supervision should notify their architects and engineers to so word their plans and specifications that none but domestic steel be used in the work, and further that such steel be shop tested and the report to state whether or not such steel is of foreign or domestic manufacture.

The following letter from the State Auditor to the Commission of Motor Vehicles was read and considered:

STATE AUDITOR
Union Trust Building
Baltimore, Maryland.

February 9, 1931

Colonel E. Austin Baughman,
Commissioner of Motor Vehicles,
21st and Guilford Avenue,
Baltimore, Maryland.

Attention of Mr. Owen R.E. McGeeney.

Dear Sir:

Motor appeal cases - Prince George's County.

As the result of an investigation of the motor appeal cases in Prince George's County which appear on your list of January 16, 1931, the following report is made:

August 10, 1925; James F. Yates; fine \$20.00; M.D. Smith, Justice of the Peace at Clinton. This Justice of the Peace is no longer in office and has left the State. There is no record of appeal papers having been sent by him to the Court. In view of these circumstances, I recommend to the Board of Public Works that the amount involved (\$20.00) be written off your records as uncollectible.

Very truly yours,

/s/ Edmund R. Stewart
STATE AUDITOR.

Acting upon the recommendation of the State Auditor the Board authorized the writing off of the account.

There being no further business, the meeting adjourned.


Secretary.